



# FACTSHEET

## Indiana Courts Online Reports (ICOR)

### PROJECT CONTACT

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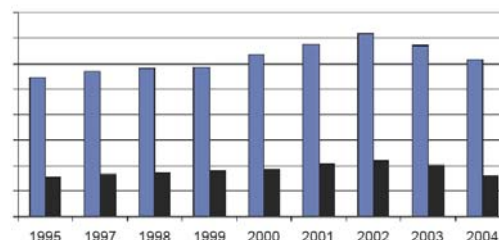
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## PROJECT OVERVIEW

There are 1.5 million court cases filed in Indiana each year, and millions more pieces of data are created by trial courts, city and town courts, small claims courts and probation departments. The Indiana Supreme Court Division of State Court Administration (Division) is required to collect these extensive case statistics and financial data and compile them in an annual multiple-volume series called the Indiana Judicial Service Report.

Examples of data collected each year include:

- number of cases filed, pending, and closed
- method of case disposition
- court and probation expenditures
- juvenile and adult probation statistics and demographics
- various other statistics



In addition to reporting these statistics, the Division analyzes new case filings and judicial resources using Weighted Caseload Measurements (WCM). This allows the Division and trial judges to better understand workloads, and is one method used to compare the relative caseloads of one court to another. The WCM also helps ensure an even distribution of cases between judges and determine how much assistance courts need to handle heavy caseloads.

To compile and analyze these millions of pieces of data, the Judicial Technology & Automation Committee (JTAC) developed a secure web-based application that allows trial courts, small claims courts, detention centers, public defenders and probation departments to submit statistical and financial data electronically. In addition to electronic submission of data, this system will provide reports in real time on statistics and performance measures for court staff and the public.

## THE PROBLEM

Prior to 2007, all reports and forms—with the exception of the Quarterly Case Status Report (QCSR) — are completed manually by judges, clerks, and other court officers. Electronic versions of the forms can be downloaded from the Division's website and typed, rather than handwritten, but data from the forms is still collected manually. The disadvantages of the old system include:

- Data entry errors
- Untimely submission of reports and forms
- No "real-time" reporting capabilities
- Reports not fully searchable
- Printing and postage costs

## THE SOLUTION

Our new web-based system is available through JTAC's secure extranet—INCITE (Indiana Court Information Technology Extranet). This allows courts to electronically submit statistical and financial data for the annual Judicial Service Publication and Indiana Probation Reports.



As of April 3, 2007, courts began submitting the first Quarter 2007 QCSR form online through JTAC's INCITE application. All courts are mandated to submit their 2007 forms through INCITE.

Annual forms are coming soon and quarterly forms that are available include:

- QCSR
- QCSR Marion County Small Claims Form
- Adult Probation (Misdemeanor/Felony)
- Juvenile Probation

Advantages of the new system:

- Increase efficiency
- Make records available in "real time"
- Decrease human error by providing INCITE
- Create searchable reports
- Make data available on court's public website